

North East Derbyshire District Council

Safety Committee

15th November 2018

Health & Safety Arrangements at Bolsover District Council

Report of the Health and Safety Manager

This report is public

Purpose of the Report

- To request that the Safety Committee review a number of additional arrangements which sit below the overarching Health and Safety Policy previously approved by the Committee.

1 Report Details

Background Information

1.1 As part of the continuous improvement process for health and safety within the organisation a number of additional arrangements have been developed to supplement those already approved in order to expand the areas cover by the Health and Safety policy.

1.2 The arrangements the Council is being asked to approve are as follows:

- Asbestos
- Control of Contractors
- Driving at Work
- Electrical Safety
- Fire Safety
- Gas Safety
- Legionella
- Mobile Phone
- Sharps and Needle Sticks
- Training
- Work at Height
- Work with Construction Projects (CDM)
- Workplace Transport Safety

The arrangements can be viewed by accessing the following link:

<..\..\..\..\PUB\Health & Safety\BDC Safety Committee Documentation>

2 Conclusions and Reasons for Recommendation

- 2.1 The Council recognises its duties and responsibilities as an employer and so far as is reasonably practicable seeks to ensure that all activities delivered by or on behalf of it do not have an adverse effect on the wellbeing or condition of any individual, premise, or the environment.
- 2.2 By ensuring appropriate policies and arrangements the Council ensures it is compliant with all obligations imposed by the Health and Safety at Work (etc) Act 1974 and other relevant legislation.

3 Consultation and Equality Impact

- 3.1 Consultation has been undertaken with management and trade unions via informal consultation prior to submission to the Council; Equality Impact Assessments have been undertaken as appropriate.

4 Alternative Options and Reasons for Rejection

- 4.1 No alternatives have been considered given the governing legislation and the obligations and requirements placed on the Council.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 It is envisaged that there is any significant financial implications connected with this report although training in respect of certain arrangements will incur a cost which will be met from appropriate health and safety training budgets.
- 5.1.2 The risk of not appropriate arrangements in place is significant and could cause reputational and financial damage to the Council, as well as potential criminal charges being brought.

5.2 Legal Implications including Data Protection

- 5.2.1 Health and Safety requirements are covered by specific legislation, mainly the Health and Safety at Work (etc) Act 1974, as well as other specific pieces of legislation. Data protection issues have been considered where necessary.

5.3 Human Resources Implications

- 5.3.1 There are no human resource implications connected with the adoption of this report other than clarification of existing responsibilities for designated post holders with the Council.

6 Recommendations

- 6.1 It is recommended that the Safety Committee accept the proposal and formally approve the arrangements placed before it and sanction the subsequently rolled out of the full Health and Safety Policy across the authorities operational areas.

7 Decision Information

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><i>BDC: Revenue - £75,000 <input type="checkbox"/></i> <i>Capital - £150,000 <input type="checkbox"/></i> <i>NEDDC: Revenue - £100,000 <input type="checkbox"/></i> <i>Capital - £250,000 <input type="checkbox"/></i> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	No
<p>Has the relevant Portfolio Holder been informed</p>	Yes
<p>District Wards Affected</p>	None directly
<p>Links to Corporate Plan priorities or Policy Framework</p>	
<p>No link to Corporate Plan Priorities</p> <p>Linked to Service Target (07) in HR & Payroll Service Plan</p> <p>Service Target (07)- To Implement a revised H&S policy and full set of arrangements across the Council.</p>	

8 Document Information

Appendix No	Title
<p>Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)</p>	
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